2026 NEA RA Expense Voucher - Denver, CO

KEA, 401 Capital Ave. Frankfort, KY 40601

NAME:				**PERIOD:**				
Address:				**CITY:**			**ZIP:**	
Date:								Item Totals
Room (Receipt Required)								
Breakfast attach receipts $23 Lmt								
Lunch attach receipts $26 Lmt								
Dinner attach receipts $38 Lmt								
Meal Overage (Subtract)								
Uber/Lyft/Public Trans attach receipts								
Tips -bellhop/housekpng Limit $5/Day								
Snacks, water, etc. - Attach receipts								
RA Award/Dinner attach receipts								
Transportation:Attach Receipts Plane Fare & Other(baggage fee) Auto 72.5 cents per mile								
Total Daily Expenses	$	$	$	$	$	$	$	$
Total Miles Traveled								

Purpose for which expenses were incurred (ALL EXPENSES MUST BE SUPPORTED WITH ITEMIZED RECEIPTS):

Date:	Date:
Date:	Date:
Date:	Date:
Date:	Date:

For Office Use Only:

G/L Account	Cost Center	DoL Code	Amount
Total			

The above is a true statement of my expenses for the period covered

Signature of Claimant Date

Approved Date