Governor Beshear has signed a new Executive Order that allows substitute teachers to file for unemployment as schools remain closed, at least until April 20, to help curb the spread of COVID-19.

Below are some F.A.Q’s regarding filing for unemployment insurance.

**Q: How can a member apply for unemployment benefits?**

A: Members can apply by visiting www.kcc.ky.gov or by calling the phone number assigned to your region (below). Lines are open Monday through Friday 7 a.m. & 7 p.m. (EST) and on Sunday between 10 a.m. & 9 p.m. (EST). Applicants are asked to apply on the day corresponding with the first letter of their last name.

**Assigned Days**

- Sunday: A-D
- Monday: E-H
- Tuesday: I-L
- Wednesday: M-P
- Thursday: Q-U
- Friday: V-Z; anyone else who missed their assigned day

**Regional Phone Numbers**

- Bowling Green area: 270-746-7425  Elizabethtown area: 270-766-5115
- Covington area: 859-292-6666  Hazard area: 888-503-1423
- Hopkinsville area: 270-889-6509  Lexington area: 859-233-5940
- Louisville area: 502-595-4003  Morehead area: 606-783-8525
- Owensboro area: 270-686-2502  Paducah area: 270-575-7000
- Prestonsburg area: 888-503-1423  Somerset area: 606-677-4124

**Q: What information do I need to have when I apply?**

A: Applicants need to provide name, Social Security number, birthday, postal and email addresses, telephone number, employer details and reason for separating from the employer.

**Q: How are benefits determined?**

A: State employees will review applications and determine benefit amounts. The range for benefits is based on the applicant’s past wages and is between $39 & $552 a week

**Q: How long are benefits offered?**

A: If approved, the first payment would be for 14 days of benefits, an increase from the usual one week. Individuals can request benefits every two weeks. Benefits are offered for a maximum of 26 weeks.